



VERMONT MUNICIPAL CLERKS' AND TREASURERS' ASSOCIATION
79th ANNUAL MEETING MINUTES
STOWEFLAKE INN & RESORT
STOWE, VERMONT
SEPTEMBER 21, 2015

The 79th Annual Meeting of the Vermont Municipal Clerks' and Treasurers' Association was held at the Stoweflake Inn & Resort. Registration was from 7:30am to 8:30am with a breakfast buffet and an opportunity to visit the vendor booths. The 22 vendor participants were:

Adkins Printing	Municipal Leasing Consultants
Citizens Bank	NEMRC
Cott Systems	People's United Bank
DuPont Storage Systems	REPRO
Eastern Sales Inc.	Scytl, Innovating Democracy
Fairpoint Communications	The Satellite.Biz
Invest EAP	TD Bank
Kofile Preservation	Vermont 211
LHS Associates	VT Dept. of Taxes
Mascoma Bank	VT Attorneys Title
Merchants Bank	Xerox

General Session Speaker sponsored by: Community National Bank

VMCTA Business Meeting

President Tammy Legacy (Roxbury) called the business meeting to order at 1:00pm. She introduced the VMCTA Executive Board and led the membership in the Pledge of Allegiance.

Secretary's Report

President Legacy proceeded with the business meeting to review/approve the minutes of the 78th VMCTA Annual Meeting. Carol Dawes (Barre City) made a motion to approve the minutes as presented. The motion was seconded. There was no discussion. All were in favor. The motion carried.

Treasurer's Report

President Legacy presented the 2015 VMCTA proposed budget to the membership. Carol Dawes (Barre) made the motion to accept the 2015 VMCTA proposed budget as presented. The motion was seconded. There was no discussion. All were in favor. The motion carried.

Auditor's Report

President Legacy turned the meeting over to Auditor Kathie Felch (Orange) who reported that she had reviewed the financial documents of the VMCTA and found everything to be in good standing.

Nominating Committee's Report

President Legacy (Roxbury) turned the meeting over to the Chair of the Nominating Committee Donna Kinville (South Burlington). She announced the following slate of officers as nominated;

Lucrecia Wonsor, Killington	President
Donna Kinville, South Burlington	1 st Vice-President
Georgette Wolf-Ludwig, Fairlee	2 nd Vice-President
Dawn Custer, Hubbardton	Secretary
Patti Lewis, Fayston	Treasurer
Kathie Felch, Orange	Auditor
Stacy Jewell, St. Johnsbury	Member at Large (1 year term)
Kim Moulton, Hyde Park	Member at Large (1 year term)
Tracy Borst, Thetford	Member at Large (2 year term)
Karen Richard, Colchester	Member at Large (2 year term)

Joyce Mazzucco (Randolph) made the motion to elect the slate of officers as nominated. There were no other nominations from the floor. The motion was seconded. All were in favor. The VMCTA Officers were duly elected. President Legacy announced that the newly elected officers would be sworn into office by Secretary of State Jim Condos during the banquet.

Legislative Report

President Legacy turned the meeting over to Karen Richard (Colchester), Chair of the Legislative Committee. Karen began by describing how this year had been a reactive as well as an interesting year for the Legislative Committee emphasizing the need for better communication between the membership and the Legislative Committee. She explained how important it is for membership to communicate their positions on legislative issues through the Legislative Committee so they can be better represented. She explained the time constraints the Legislative Committee had been under in getting out the Same Day Voter survey to the membership and even though many had responded, when she testified on this issue she was questioned on how many responded to the survey and how many were members of the VMCTA. She explained that the Legislature really wants to know how many are weighing in on these positions. She added how this year the Legislative Committee had been successful in keeping the Clean Water Bill line item off the tax bill for the time being. She added that the Legislative Committee hopes to be at the table when the Secretary of State gives its report to the Legislature on Same Day Voter registration and they hope to have some issues addressed at that time. She explained how the Legislative Committee also has other initiatives they would like to bring forward such as Land Record Statutes but it is difficult to do this when they spend so much time reacting on other legislative issues.

She then turned the floor over to Legislative Committee Member Carol Dawes (Barre City) for an update on the Elections Bill. Carol started by explaining how last year there had been significant changes to this bill some of which back fired a bit so additional changes were approved this past legislative session to fix these issues. She strongly recommended that the membership read through a memo that went out this past week from Will Senning, Director of Election explaining the number of changes in this bill, some that are important to clerks including ones that the Legislative Committee suggested and advocated for. She then explained some of these changes starting with the clean-up of the language in regards to local election petitions and how the language use to read that clerks were responsible and had a legal obligation to oversee how a petition read. She continued by explaining that the law now reads that the clerks are only responsible to make sure the right number of legal voters have signed the petition. Voter applications may now be destroyed after the general

election cycle in which they were received. The voter's street address was no longer considered exempt. She explained how the law use to read if a voter had a different mailing address other than their street address then their street address was exempt. She went on to explain how street addresses would appear on the entrance checklist which are public record, this has changed so now the information you put on your entrance checklist is legal and public. Petitions for public questions are now due 47 days before town meeting elections, 45 days was new number last year but this fell on a Friday when many clerk's offices are not open so it was changed. Budget re-votes can be held at a different location. The previous statute read that all budget re-votes must be held at the same location but many towns hold their town meeting elections at schools so their budget re-votes would then have to be held when schools are open. She added that there are some restrictions on how this has to be done but re-votes are now allowed at other locations. She continued citing another law change that requires that candidates must now be registered to vote by the time their petition is accepted. She reminded the membership that last year's changes take effect this election year and that the Vermont Primary Election date has changed to the 2nd Tuesday in August. She ended by stating it is now mandatory for towns with 1000 or more on their voter checklist to use a tabulator at the polling place and recommended once again for everyone to read the memo from Will Senning, Director of Elections.

County Reports

The following members reported on their county meetings;

Carol Dawes (Barre City) for Lamoille/Washington County

Lucrecia Wonsor (Killington) for Rutland County

Annette Cappy (Brattleboro) for Windham County

Linda Parent (Richmond) for Chittenden County

Susan Krupp (St. Albans City) for Franklin County

Nellie Noble (Granby) for Essex County

Susan Johnson (Cornwall) for Addison County

Susan asked for a moment of silence for Sally Hoyer, Ripton Clerk/Treasurer who passed away from cancer on January 15, 2015.

Sandy Pinsonault (Dorset) for Bennington County

New England Municipal Clerks Institute (NEMCI)

President Legacy introduced Donna Kelty (Barre Town), Vermont Representative and Treasurer of the NEMCI Board. Donna explained the two levels of education you receive going to NEMCI and how it helps to meet not only the personal goals of Clerks as a professional, but also meets the educational needs Clerks require in order to succeed. She continued by explaining that NEMCI is an organization run by Clerks from the six New England States who work cohesively to put together two curriculums, beginning with the Institute which runs one week a year for three years and then the Academy follows once you have completed the Institute program. She encouraged the membership to enroll and reminded those who were concerned with the cost, that scholarships are available and to visit www.nemci.org for more information. She announced this year's Institute graduates from Vermont, Kim Moulton (Hyde Park) and Heidi Racht (Huntington).

New England Association of City and Town Clerks (NEACTC)

President Legacy introduced Sandy Pinsonault (Dorset) President of the NEACTC. Sandy announced that Vermont will be hosting this year's NEACTC conference November 18-20 in Woodstock. The theme this year will be "Bridge to Knowledge". She explained the three educational sessions that are planned starting on Wednesday afternoon, Communications with speaker Leslie Schreiber, Thursday all day, Lessons Learned by

Dr. Seuss with speaker Kathleen Novak, then on Friday, Over Coming Resilience with speaker Carmen Tarleton. She added that the President's reception will be held at the Billings Farm with many tastes of Vermont. She encouraged the membership to attend the conference and to become a member of the NEACTC. She added how NEACTC is another step in giving Clerks an opportunity for a higher level of education and the ability to network with Clerks from all over New England.

International Institute of Municipal Clerks (IIMC)

President Legacy introduced Pattie McCoy for a report on IIMC. Pattie explained how the Certified Municipal Clerk (CMC) and Master Municipal Clerk (MMC) certification process is done through IIMC and that membership to this organization is required for at least two years before certification can be awarded. She added that at this time IIMC has about 11,000 members. Lastly, she added that this year's IIMC Annual May Conference was hosted by New England Clerks in Hartford, CT who did a phenomenal job offering excellent educational sessions. She encouraged the membership to consider attending the next closest conference scheduled for Montreal, Canada in 2017.

Awards Committee

President Legacy introduced Lucrecia Wonsor (Killington) 1st Vice President and Chair of the Awards Committee. She then announced that a new award had been created and would be given out during this business meeting because the recipient was not able to attend the banquet. Lucrecia explained that in 1993 VMCTA established two awards that are given out annually, the Municipal Clerk of the Year award and Municipal Treasurer of the Year award. She continued by explaining how President Legacy had brought to the Executive Board's attention that several assistants are just as active and involved in the association as their fellow clerks and treasurers and how much we rely on our assistants and could not do our jobs without them. Therefore, she added, President Legacy felt very strongly that the assistants should be recognized as well, so this year two new awards were established the Assistant Municipal Clerk of the Year award and the Assistant Municipal Treasurer of the Year award. Lucrecia informed the membership that the Awards Committee had developed the criteria for these awards and they are listed on the nomination form. She then thanked her Awards Committee Jessica Alexander (Jericho), Wendy Wilton (Rutland), Donna Kinville (South Burlington), and Pattie McCoy (Poultney) and turned the podium over to President Legacy to present the first Municipal Assistant Clerk of the Year award. President Legacy relayed to the membership that this was truly an honor for her to be able to give this award to a very special person and a dedicated Assistant Town Clerk since December of 1973, Paulette M. LaFond from the Town of Milton, VT. A round of applause was given. John Milton, Retired Milton Town Clerk said a few words praising Paulette for all her hard work and service as well as thanking all the other Assistant Town Clerks in Vermont. There was no award given for Assistant Treasurer of the Year.

Other Business

Ken Scott (Duxbury) asked for a census by a show of hands of how many Town Clerks were still using the index card file system.

Being there was no other business, President Legacy asked for a motion off the floor to adjourn. Carol Dawes (Barre City) made a motion to adjourn. The motion was seconded.

VMCTA Business meeting adjourned at 1:30pm.

Attest: Georgette Wolf-Ludwig, CVC/CMC
VMCTA Secretary

The 2015 Award presentations were held after the banquet. The Town Clerk of the Year Awards was presented by President Tammy Legacy (Roxbury).

Municipal Clerk of the Year Clyde Jenne (Hartland) **Municipal Treasurer of the Year** No award was given

The following Certifications were presented by Donna Kinville (South Burlington) 2nd Vice President and Chair of the Certification and Continuing Education Committee

2015 Certified Town Clerks

Kimberly Moulton (Hyde Park), Donna Berry (Concord), Lori Shepard (Stamford),
Lisa Kendall (Strafford), Regina Gioia (Strafford)

2015 Certified Town Treasurer

Lisa Kendall (Strafford)

2015 Re-Certified Town Clerks Level 1

Deborah Beckett (Williston), Jessica Alexander (Jericho), Nanette Rogers (Westford)
Veronica Parrish (Middlebury), Ann Webster (Middlebury)

2015 Re-Certified Treasurer

Deborah Beckett (Williston)

2015 Cum Laude

Patricia McCoy (Poultney), Sandra Pinsonault (Dorset), Georgette Wolf-Ludwig (Fairlee)

Secretary of State Jim Condos swore in the newly elected VMCTA Officers. A round of applause was given to all the award recipients and the newly elected VMCTA Officers.