

VMCTA Education & Certification Committee
Meeting Held via Zoom
June 21, 2022 • 2:30 pm
APPROVED

Committee Members Present: Diana Vachon, Heidi Racht, Patti Lewis, Clyde Jenne, LaDonna Dunn, Sara Haskins, Charlie Dejener
Committee Members Absent: Jessica Alexander, Donna Kelty
Minutes: Heidi Racht / Diana Vachon

Agenda, distilled:

1. Call to Order - Agenda Review/Modification
2. Approve the minutes of last meeting (June 5)
3. Managing the Humans Virtual Training - Review
4. Annual Meeting
 - a. Town Clerk/Town Treasurer Quiz Bowl
 - b. Athenian "guidance" from Tracy Borst
 - c. FBI session
 - d. Election/Treasurer session
 - e. Submission to IIMC
5. New Business
6. Next Meeting 3rd week in July on the 19th via Zoom
7. Adjournment

1. Call to Order

The meeting began at 2:30 pm, chaired by Diana Vachon.

2. Approve the minutes of June 3, 2022

Some corrections were made to the minutes.

MOTION: Charlie Dejener moved to approve with corrections; Patti Lewis, second. Approved unanimously.

3. Managing the Humans Virtual Training (Karen Stackpole)

Vachon reported that the Income exceeded the costs of the workshop presented virtually by Karen Stackpole; three payments are still to arrive. All deemed the workshop a huge success. The online recording will be available until July 30. Assessments will be due then.

4. Annual Meeting

Quiz Bowl: The Quiz Bowl was discussed. Specifics include two teams who will answer questions relevant to the job. Who will be developing the questions? How will the teams be organized?

Athenian Dialogue: Vachon reported that Borst's response to the price of the Athenian: get a cheaper teacher or scrap it.

The Committee reviewed the Athenian costs:
\$200 Lake Morey rent

\$600 mileage and room
\$300 misc
\$225 stipend

\$1325 TOTAL

If the attendance is 11, the cost would be \$125, including lunch.

Sponsorships were discussed. Racht suggested a bookstore; Haskins suggested a printer (Leahy Press, Queen City Press, Fort Orange – new printer for ballots). Someone suggested talking with Diane Judd since this event is usually a fundraiser for VMCTA. It was noted that Community Bank is an event sponsor (\$3000) and there aren't a lot of expenses for this conference.

MOTION: LaDonna Dunn moved to move forward on the Athenian Dialogue with Dawn Michanowicz and to set the registration at \$115, which includes lunch; Sara Haskins, second. Approved unanimously.

Treasurer Session Concurrent with Elections:

Retiring a deficit; secure and unsecure funds; reconciling delinquent taxes and balances to the General Ledger. Round Table – IIMC points would not be needed as this is treasurers training; Vermont points would be given.

Stacy Jewell and Audra Girouard's names came up as potential presenters for this session. Haskins will contact Cheryl Lindberg to see if she is available or can make a recommendation. Racht said she missed Deb Beckett.

Successful Managers – EAP. IIMC points: .25 for one hour; .5 points for 2 hours; 1 point for 4 hours. Since most of the VMCTA sessions are an hour-and-a-half, the points would be .375 per session.

FBI session: Vachon reported that she is having some concerns about this since Anna Holden has moved to Canada and her calls to the public affairs specialist have not been answered. The Committee suggested that she give the FBI until June 24 to get back: if no response, a general session on cybersecurity could be searched. Haskins will contact GFOA about a speaker; also, she will check in with Cheryl Lindberg when she calls her about the other session. Lewis will contact VLCT for speaker recommendations.

The Committee got back to discussion of the conference theme: Be the Change. It also discussed asking General Code about sponsoring Michanowicz. Vachon talked about a theme-related attendees gift: a glass bowl with a plastic top, wildflower seeds.

Other discussion points:
Reflections of Your Job through the Five Elements

Economic benefits of preserving your community
Environmental utility bills

Next meeting: July 19, 2:30 (Zoom meeting)

Adjournment:

The meeting adjourned, by common consent, at 3:21 pm.