

VERMONT MUNICIPAL CLERKS' AND TREASURERS' ASSOCIATION
COMMITTEE DESCRIPTION

CONSTITUTION COMMITTEE

Purpose

To review the current Constitution on an annual basis with the intent to revise the Association Constitution when necessary.

Committee Members

The Constitution Committee will consist of three active members, appointed by the President.

General Duties

April

- Prepare and present revisions to the Executive Board for approval.

July

- Present final draft to the Executive Board for approval and prepare warning for notice to the Annual Meeting. Send final approved draft to the Secretary for distribution.

September

- Present the proposed Constitution revisions for adoption at the Annual Meeting.