

**VMCTA EXECUTIVE BOARD  
MEETING MINUTES  
March 20, 2024  
Via Zoom (an online meeting provider)**

**MEMBERS PRESENT:** President Diane Judd, Holland; 2<sup>nd</sup> Vice President Sara Haskins, Morristown; Secretary Karmen Bascom, Royalton; Two-Year Members at Large Therese Lounsbury, Wilmington and Sally Ober, Lincoln; One Year Members at Large Charles Degener, Woodstock; John Odum, Montpelier; Past President Tracy Borst, Thetford.

**GUESTS:** Jill Remick, PVR and Tim Arsenault

**MEMBERS ABSENT:** 1<sup>st</sup> Vice President Diana Vachon, Shelburne; Treasurer Susan McNamara-Hill, Essex Junction City; Auditor Susan Gage, Brandon.

**CALL MEETING TO ORDER:** 9:02 a.m. President Diane Judd called the meeting to order.

**AGENDA REVIEW AND MODIFICATIONS:** None.

**APPROVE MINUTES FROM THE FEBRUARY 14, 2024, MEETING**

Charlie Degener motioned, and Therese Lounsbury seconded to approve minutes. President Judd called for a vote: Minutes approved.

**TREASURER'S REPORT & WARRANT:** Will review next meeting.

**NEW BUSINESS**

**a. Municipality Reimbursement for Flood Related Education Property Tax Abatements – Jill Remick, Deanna Robitaille and others**

Jill Remick, PVR reviewed the base components of Act 82 for Flood Abatement. Specifics may be found on the Vermont Department of Tax's website. Currently there is an April 15, 2024, deadline for towns which qualify with the 50% damage requirements. It was noted that a town could not abate just the education portion and that we should contact our legislators to urge a date continuance. Remick will be in contact with Carol Dawes regarding this information.

**b. Education Committee Update**

Sara Haskins reported that the Education Committee was continuing work on the Spring trainings and amending the Fall certification procedures. A letter will be drafted to request the current committee be separated into two. The first Thursday in April educational series will focus on record retention. The new program is off to a good start and the Flexi-quiz system works well with the educational certification portion of the classes.

**c. Constitution Review**

Our constitution will need to be reviewed and updated with special consideration given to sections ten and eleven.

**Old Business**

Sally Ober reported that the VMCTA sponsor letter is complete.

**Other Business**

Therese Lounsbury voiced concern over Power of Attorney documents with inadequate recording space and questioned the possibility of lost revenues to town clerk offices where multiple transactions may be recorded as one. Lori Bjorlund from Elections is looking into ballot coding issues. The Secretary of State's advisory committee is working with clerks and making videos for the general public's benefit. We are considering putting videos on our website as well.

**Next Meeting Date**

April 10, 2024, at 9 a.m.

**ADJOURN**

President Diane Judd adjourned the meeting at 10:05 a.m.

Attest: \_\_\_\_\_  
Karmen M. Bascom  
VMCTA Secretary