

VMCTA EXECUTIVE BOARD MEETING
MINUTES

Tuesday, June 4, 2013
Barre Town Offices

Present were: President Sandy Pinsonault, Dorset; 1st Vice-President Tammy Legacy, Roxbury; 2nd Vice-President Lucrecia Wonsor, Killington; Secretary Georgette Wolf-Ludwig, Fairlee; Treasurer Patti Lewis, Fayston; Auditor Donna Kelty, Barre Town; Members at Large Priscilla Aldrich, Burke; Tracy Borst, Thetford; Donna Kinville, South Burlington; Bobbi Brimblecombe, Marshfield.

Sandy called the meeting to order at 10:12 am.

Review/Approve the Minutes of Previous Meetings

Patti made the motion to approve the minutes from March 26, 2013. Georgette asked the Board for clarifications on some items in the minutes. The motion was seconded. All were in favor. The minutes were approved.

Treasurer's Report

Patti distributed to the Board the Balance Sheet as of June 3, 2013 showing the current assets totaling \$26,144.57 in the checking account and money market. She also distributed the October 1, 2012 through June 3, 2013 Profit & Loss Budget vs. Actual sheet showing a total income of \$16,090.00, the expenses as \$16,705.74 and the net income as - \$614.91. The Board approved the warrant in the amount of \$1,157.00 which was signed by Sandy, Tammy and Lucrecia. Bobbi questioned where the amount of \$4,005.00 unrestricted income came from. Patti explained that \$2,600.00 was from the Associated Press for elections reporting, \$1,000.00 was from Secretary of State's office and \$405.00 was from the Gold and Silver Membership contributions. These contributions were in response to a letter sent by the association to Selectboards asking towns for support. The Board discussed concerns regarding the fundraising budget. It was decided to move the \$405.00 in contributions to the fundraising income line item.

Old Business

Donna Kinville asked the Board what they thought about changing to an electronic membership card. After some discussion it was decided to add a box to the membership application that could be checked if a member would like to receive a hard copy membership card. The membership list would also be posted on the website. Patti gave an update on the difficulties regarding the association's 501(c) 3. At this time the association no longer has its tax exempt status and the IRS has denied Patti's attempt to appeal their decision. She has been in contact with an IRS agent that has given her advice on how to proceed. Georgette will send Patti a copy of the original application.

Lucrecia and Donna Kinville gave an update to the Board on the New Clerk and Treasurer Training that was held in Barre City on April 17th. 70 Clerks and Treasurers

attended the training. Donna Kinville had 27 responses to a survey monkey regarding the training. Responses were largely positive. The Board discussed the Town Officers Education Conference and its overall participation and effectiveness for Town Clerks and Treasurers.

New Business

The Board reviewed and discussed the draft schedule and menu options for the annual meeting. The Board also reviewed and discussed income and expenses from last year's annual meeting. Sandy suggested raising the vendor fees. She will speak with Pattie McCoy who coordinates the vendors. The Board decided not to increase the annual meeting registration fee this year.

The Board discussed issues and concerns with the list serve. The adoption of a list serve Etiquette/Policy was discussed. Donna Kinville volunteered to type up a draft policy for the Board to review.

There was no other business.

The next meeting will be held on Thursday, July 25, 2013 at 10:30 am at the Fayston Town Office. Annual Meeting packets will be compiled for mailing at this meeting.

Meeting adjourned at 12:50 pm

Attest:

Georgette Wolf-Ludwig, CVC/CMC
VMCTA Secretary