

VMCTA EXECUTIVE BOARD MEETING
MINUTES

Tuesday, December 10, 2013
Barre Town Offices

Present were: President Tammy Legacy, Roxbury; 1st Vice-President Lucrecia Wonsor, Killington; Secretary Georgette Wolf-Ludwig, Fairlee; Treasurer Patti Lewis, Fayston; Auditor Donna Kelty, Barre Town; Past President Sandy Pinsonault, Dorset; Members at Large Priscilla Aldrich, Burke; Tracy Borst, Thetford; Bobbi Brimblecombe, Marshfield

Tammy called the meeting to order at 10:15 am.

Review/Approve the Minutes of Previous Meeting

Patti made the motion to approve the minutes from the October 22, 2013 meeting. The motion was seconded. All were in favor. The minutes were approved.

Treasurer's Report

Patti distributed to the Board a Balance Sheet showing a Previous Year Comparison as of December 9, 2013 with current assets totaling \$38,613.95 in the checking account and money market compared to December 9, 2012 current assets totaling \$33,211.48 in the checking and money market. She also distributed the October 1 through December 9, 2013 Profit & Loss Budget vs. Actual sheet showing a total income of \$10,760.00, the expenses as \$2,024.47 and the net income as \$8,735.53. Tammy made the motion to approve the warrant from October 18, 2013 through December 9, 2013, in the amount of \$2,024.47. The motion was seconded. All were in favor. The motion carried. The warrant was signed by Tammy and Lucrecia. Patti informed the Board that unfortunately her appeal to the IRS to reinstate the Association's 501c3 was denied and they required her to resubmit the application with a \$850.00 fee. She explained how many organizations had experienced the same problem with the IRS and have had to reapply as well.

Legislative Update

Bobbi gave the Board an update on the recording statutes project that she and Karen are working on with Tanya Marshall the State Archivist. Tanya has been searching out other individuals to help with this project one being an associate of hers who is an Assistant Town Clerk in San Diego. The plan is that Tanya's office will be looking at the current recording statutes and how Clerks are supposed to do recording. Once that is done, Karen and Bobbi will have input for changes and updates to these current recording procedures so new statutes can be drafted.

Sandy informed the Board that one of the conversations the Advisory Committee had with Secretary of State Jim Condos was to change legislation to give Town Clerks Justice of the Peace emeritus status. This would allow Town Clerk's to perform marriages if they would like to.

Committee Reports

Lucrecia informed the Board that the Curriculum Committee would be meeting after the holidays. She reformatted how the sponsors look on the Website and mailed out the education certificates. She would be submitting a bill for postage. She is also compiling all of the Education Committee information to turn over to Donna Kinville.

Tammy will be sending out to the Board an update of the newly appointed committees along with committee descriptions.

Bobbi gave an update on the Municipal Records Committee and their goals for this year. Committee Member Ken Scott of Duxbury had resigned as Town Treasurer but will be staying on the Municipal Records Committee

Unfinished Business

A) 2014 Annual Meeting

Tammy explained that she had done a list serve survey asking the membership for input on moving the annual meeting to a different location. She decided from the responses she received that the annual meeting would remain at the Killington Grand for 2014. She plans to bring this discussion up again at the annual meeting in September. Bobbi suggested putting the question on the survey that's handed out at the annual meeting as well. The Board discussed the demographics of Vermont and how to get the membership to travel to other locations. The Board agreed that continued outreach is needed through emails especially to promote the educational sessions available.

Tammy informed the Board she had received and looked over the proposal and contract from the Killington Grand and found them to be the same as last year. A \$600.00 deposit needs to be sent in to reserve the dates. Bobbi made the motion to accept the Killington Grand Hotel contract and send the \$600.00 deposit. The motion was seconded. All were in favor. The motion carried. Decorating and favors for the Annual Meeting was discussed. The Board agreed that a new banner saying "VMCTA Welcomes you" with the VMCTA logo on it should be purchased along with new VMCTA logo signs to be placed on the podiums. Georgette will email Sandy the logos. Sandy would also like to see more vests purchased to sell for fundraising.

B) TOEC Update

Tammy and Donna Kinville will be meeting with the committee members of TOEC. She will give an update to the Board at the next meeting.

New Business

Georgette informed the Board she had been told by one of her residents that Vermont Health Connect is distributing voter checklist applications. The Board discussed issues with this website.

Other Business

Tammy read out loud a note she had received from Jane Pixley thanking the Board for honoring her with the Vermont Treasurer of the Year Award at the VMCTA Annual Meeting.

Sandy informed the Board that currently there is a balance of \$ 9,075,513.63 in the HAVA Fund. As a member of the Secretary of State's Advisory Committee she would like to suggest that with HAVA Funds be used to cover the cost of tabulator programming for the Presidential Elections and State Primary Elections. Another suggestion was to have the political parties cover the cost of tabulator programming for State Primary Elections. The Board discussed the possibility of meeting on February 19, 2014 on Local Government Day in Montpelier. Once the date for the meeting is confirmed Tammy will contact the Board.

No further business was discussed.

Meeting adjourned 11:47am

Attest:Georgette Wolf-Ludwig, CVC/CMC VMCTA Secretary