

**VMCTA EXECUTIVE BOARD  
MEETING MINUTES  
Thursday, December 15, 2022  
Via Zoom (an online meeting provider)**

**MEMBERS PRESENT:** President Tracy Borst, Thetford; Past President Georgette Wolf-Ludwig, Fairlee; 1<sup>st</sup> Vice President Diane Judd, Holland; 2<sup>nd</sup> Vice President Diana Vachon, Shelburne; Treasurer Susan McNamara-Hill, Essex; Secretary Dawn Custer, Hubbardton; and Members at Large – Karmen Bascom, Royalton; Charles Degener, Woodstock; Sara Haskins, Morristown; and Anita Sheldon, Manchester

**MEMBERS ABSENT:** Auditor Sue Gage, Brandon

**OTHERS PRESENT:** No others were present.

8:30 a.m. – President Tracy Borst called the meeting to order.

**2023 ANNUAL CONFERENCE CONTRACT ~ Capitol Plaza, Montpelier**

President Tracy Borst noted the Lake Morey Inn as served us well. It is exciting to consider holding the Annual Meeting in Montpelier. The group contract does not include food. Food pricing is on the website. She noted she reviewed the menus yesterday and found the pricing comparable. The Governor’s Ballroom is a \$900 rental. If there is a minimum of 75 people the \$900 is waived. There are also the Ethan Allen and Montpelier rooms. She noted it is hard to tell what will be needed for general sessions and breakouts. The rooms being reserved are placeholders. There may be a conflict with the Connecticut conference. Our vendors are still generous. Overnight rooms include a mini-fridge and a Keurig. If there is a state or federal shutdown they will work with us so we do not lose our deposit. We can bring our own audio visual equipment. The Capitol Plaza cannot guarantee a space for an Athenian dialog the day prior to the conference. She suggested Vermont League of Cities and Towns may have a space which would save money. Diane Judd noted the Athenian could be held virtually. Tracy noted she would ask if any free overnight rooms were included or could be if not. It was wondered what the room cancellation policy would be if overnight rooms for the September conference had to be booked in July. Georgette suggested a walk to the State House of the Vermont Historical Society would be nice for people to do and visit. Diane Judd made a motion seconded by Charles Degener in favor of President Tracy Borst signing the contract with Capitol Plaza in Montpelier for the 2023 VMCTA Annual Meeting and Conference and in favor of Treasurer Susan McNamara-Hill issuing a check for the same. Tracy noted she will reach out to see if free overnight rooms could be included and if the room reservation date could be extended beyond July. Diane Judd wondered if there is a bartender fee. Tracy answered there is no bartender fee if a \$400 minimum is reach which is about 60 beverages. Tracy added there is hope the governor will attend in 2023. VMCTA will make a big deal out of the clerks and treasurers coming to Montpelier. The motion was voted. All members voted in favor. The motion carried.

The next E-Board meeting will be held at a date to be held in early 2023 via Zoom. Tracy noted she hoped to have the Star Chapter website ready for review at the next meeting.

**Adjourn: President Tracy Borst adjourned the meeting at 8:58 a.m.**

Attest: \_\_\_\_\_  
Dawn Custer  
VMCTA Secretary