

**VMCTA EXECUTIVE BOARD
MEETING MINUTES
Wednesday, December 20, 2023
Via Zoom (an online meeting provider)**

MEMBERS PRESENT: President Diane Judd, Holland; 1st Vice President Diana Vachon, Shelburne; 2nd Vice President Sara Haskins, Morristown; Treasurer Susan McNamara-Hill, Essex City; Secretary Karmen Bascom, Royalton; Two-Year Members at Large Therese Lounsbury, Wilmington and Sally Ober, Lincoln (9:10 a.m.); One Year Member at Large Charles Degener, Woodstock; Past President Tracy Borst, Thetford (9:15a.m.).

MEMBERS ABSENT: Auditor Susan Gage, Brandon and One-Year Member at Large John Odum, Montpelier.

9:03 a.m. President Diane Judd called the meeting to order.

AGENDA REVIEW AND MODIFICATIONS

None

APPROVE MINUTES FROM THE AUGUST 30, 2023 MEETING

Charles Degener moved, and Susan McNamara-Hill seconded motion to approve minutes. President Diane Judd called for questions. Hearing no questions, Judd polled all in favor and opposed. All members voted in favor. The motion to approve carried.

TREASURER'S REPORT AND WARRANT

Re: Regular Checking Account ORDER NO. 2024-01 totaling \$1,635.44 to be signed by President Diane Judd, 1st Vice President Diana Vachon, and Second Vice President Sara Haskins. Sara Haskins moved, and Diana Vachon seconded motion to approve report and warrant. President Diane Judd called for questions. Signatures for warrant will be e-mailed to Treasurer Susan McNamara-Hill. President Judd polled all in favor and opposed. All members voted in favor. The motion to approve carried.

NEW BUSINESS

a) STAR CHAPTER PRICE INCREASE/CREDIT CARD FEE

Star Chapter credit card service fees increasing from \$9.95/month to \$19.95/month. Charles Degener moved, and Therese Lounsbury seconded motion to stop the use of Star Chapter credit card payments. Sally Ober entered meeting at 9:10 a.m. President Diane Judd called for questions. Sara Haskins spoke about lower profit margin with the new price structure. Tracy Borst entered meeting at 9:15 a.m. Discussion on book-keeping perspectives regarding volunteer time involved using Star Chapter versus program's serviceability. Susan McNamara-Hill willing to put time in working through trouble spots-asking us to focus mainly on cost and serviceability. Sara Haskins reported on profits (ranging from marginal to more substantial) lost from the percentage our board is charged by Star Chapter. General thoughts range from removing the online credit card payment option to giving the new system a full year to better understand how we can adjust our membership and vendor prices to include the convenience of online payments. President Judd polled all in favor and opposed. The motion to stop the use of credit card payments did not pass.

b) CARD ROOM FEBRUARY 15, 2024

Chair of Legislative Committee Tim Arsenalt will be contacted about set-up and staffing needs.

OLD BUSINESS

a) CONFERENCE REVIEW

Overall good reviews and suggestions were reported. For example: many kudos to the Education Committee, interest in a 5–10-minute chair massage in vendor area, slightly longer breaks in between classwork, a third training session, monthly zoom roundtables for necessary education and the possibility of educational video materials available for those who can't be at seminars in-person.

b) 2024 CONFERENCE VENUE

The 2024 VMCTA Conference will be held at the Capitol Plaza in Montpelier, Vermont on September 18 & 19. Overnight parking will be \$12 per night and a transit shuttle exists to help with distant parking lots.

c) SPONSORS/ASSOCIATE MEMBERS

Discussion regarding outreach, new website and timing of payments for members. No action taken.

OTHER BUSINESS

General discussion ensued. No action taken.

NEXT MEETING DATE

January 10, 2024, at 10:00 a.m. using Zoom format.

ADJOURN

President Diane Judd adjourned the meeting at 10:40 a.m.

Attest: _____
Karmen M. Bascom
VMCTA Secretary