

**VMCTA EXECUTIVE BOARD
MEETING MINUTES
Meeting of August 7, 2024
9:00 a.m. Via Zoom (an online meeting provider)**

MEMBERS PRESENT: President Diane Judd, Holland; 1st Vice President Diana Vachon, Shelburne; 2nd Vice President Sara Haskins, Morristown; Treasurer Susan McNamara-Hill, Essex Junction City; Secretary Karmen Bascom, Royalton; Two-Year Member at Large: Sally Ober, Lincoln; One Year Members at Large Charles Degener, Woodstock; John Odum, Montpelier; Past President Tracy Borst, Thetford.

GUESTS: None

MEMBERS ABSENT: Auditor Susan Gage, Brandon; Two-Year Members at Large Therese Lounsbury, Wilmington.

CALL MEETING TO ORDER: 9:00 a.m. President Diane Judd called the meeting to order.

AGENDA REVIEW AND MODIFICATIONS: Award of appreciation.

APPROVE MINUTES FROM THE JUNE 7, 2024, MEETING: Charlie Degener motioned to approve, and Sally Ober seconded. President Judd called for a vote. Minutes approved.

TREASURER'S REPORT & WARRANT: Susan McNamara-Hill presented warrants. Discussion ensued regarding costs of spring training, food and entertainment. Diane Vachon motioned to approve, and Sally Ober seconded. President Judd called for a vote. Motion to approve carried.

NEW BUSINESS:

a. Appoint 2 members to EAC, the Elections Assistance Commission Local Leadership Council. Tracy Borst and Sara Haskins volunteered.

b. Separate Certifications/Continuing Education into two committees. Sara Haskins recommended and presented draft of separation. Points of reference included success of First Thursdays and a revision to include a four-person quorum for Education. Complete documents on file with Sara Haskins. Separation to go into effect October 1, 2024.

c. Approve Committee Descriptions. Charlie Degener motioned, and John Odum seconded. President Judd called for a vote. Motion to approve descriptions carried.

d. Approve Policy on Education & Certification Policy. Sally Ober motioned, and Susan McNamara-Hill seconded. President Judd called for a vote. Motion to approve certification policy carried.

e. Fundraising QR Code Request. Temporarily tabled. More information is needed.

f. Promote VMCTA member involvement. Outreach and involvement discussed as well as upcoming auditor vacancy noted by Susan McNamara-Hill.

88TH VMCTA ANNUAL MEETING AND EDUCATIONAL CONFERENCE

SEPTEMBER 11-12, 2024, General discussion on finalizing conference details below:

a. Entertainment – DJ booked for \$400. ***b. Education Committee Update.*** All set. ***c. Vendor Update.*** Sally Ober informed us we now have a diamond sponsor. ***d. Banquet Invitations.*** Governor, Secretary of State and Secretary of Treasury to be added to list. ***e. Price for All. and f. Vendor Meal Package Price.*** Full conference \$175/member with \$70 for just banquet; Full conference \$200 for vendors. In addition, John Odum suggested color guard. Diane Judd suggested national Anthem. Both will investigate finding people to take on those honors/responsibilities. Lucrecia Wonser was discussed as nominee for the Clerk Appreciation Award. Name edits noted.

OLD BUSINESS

a. Approve Final Constitution edits. John Odum motioned, and Charlie Degener seconded. President Judd called for a vote to approve edits to constitution. Constitutional edits carried.

ADJOURN

President Diane Judd adjourned the meeting at 11 a.m.

Attest: _____
Karmen M. Bascom
VMCTA Secretary