

Minutes of Meeting

VMCTA MEMBERSHIP COMMITTEE

Thursday, June 16, 2022

10:00 a.m.

Meeting held electronically via Zoom

Committee Members Present:

Diana Vachon (Chairwoman); Patti Lewis; Sara Haskins; Deb Tanguay;

Not Present: Belinda Harris-Clegg

Other Guests: None.

1.) Call to Order: Committee member Diana called the meeting to order at 10:16 am after having noted a quorum of committee members.

2.) Agenda review and modifications: There were none.

3.) Approve minutes from March 24, 2022: There were a few corrections noted by Diana – Education Board needed to be changed to Executive Board. Diana will “recommend” to the Education Board the membership increased fees and not “inform” the board. Motion was made to accept the Meeting Minutes with the corrections as noted. {PL/DV} Diana mentioned for Deb to reach out to Lucrecia regarding minutes to be uploaded to VMCTA website. No further discussion occurred and motion carried unanimously.

4.) Old Business:

a.) Membership video – Patti Lewis: Membership video was distributed out to the committee for review. Patti stated we will continue to add pictures of upcoming events and trainings. Diana and the committee agreed Patti did an outstanding job on creating the video and the committee was appreciative.

b.) Associate Members 2021-2022 Update: Diana mentioned there were a few more associates who had renewed their membership. The Associate Member count currently was 16.

Sara Haskins joined the meeting at 10:26am.

5.) New Business:

a.) Constitution Committee: Diana mentioned the membership fee will be carried by person and not by the town. The Constitution Committee will need to change the Association Constitution to reflect the increased membership fees. Then they will present revisions to the Executive Board; which upon approval, will then prepare warning to be voted on at the upcoming Annual Meeting in September. Diana will provide the Constitution Committee the request in writing so they can start the process on their end.

b.) 2022-2023 Renewal Process: Sara will create the membership google form and send to the committee for review and testing before it is mass emailed to all members. Sara will try to decipher an easier approach in getting membership forms back along with payment. She thought possibly e-check payment option for next year but will investigate further. Renewal forms will be sent around the third week of July with a due date of October 1st. Associate Members will be sent their renewal forms as well with the same due date of October 1st. Diana mentioned Membership payments will start being reviewed the third week of August with weekly reminders thereafter. Diana will recommend to the Executive Board of the January 1st removal date for non-payment members from the Listserv.

c.) Etiquette Policy: The Listserv Etiquette Policy should be updated and distributed out to members for their review again to ensure we are using the Listserv for the intended purpose.

6.) Next Meeting Date: The next meeting will be held Thursday, August 18th at 10:00 am.

7.) ADJOURN: A motion was made to adjourn the meeting at 10:50 am. {PL/SH} There was no discussion and motion carried unanimously.

Received and filed by:

Diana Vachon
Chairwoman, VMCTA Membership Committee

Deb Tanguay, Committee Clerk

