

Minutes of Meeting

VMCTA MEMBERSHIP COMMITTEE

Monday, February 5, 2024

11:00 a.m.

Meeting held electronically via Zoom

Committee Members Present:

Deb Tanquay (Committee Chairwoman); Belinda Harris Clegg (Vice Chair); Peggy Neisner (Committee Clerk); Lily Trajman; Michelle Warren

Not Present: All in attendance

1.) Call to Order: Committee Chairwoman DT called the meeting to order at 11:03 am after having noted a quorum of committee members. Chair DT amended the Agenda to add VMCTA E-mail Listserv – appoint Michelle Warren under “New Business”.

2.) Approve minutes from December 7, 2023: A motion was made to accept the Meeting Minutes of December 7, 2023. {BHC/LT} There was no further discussion and motion carried unanimously.

3. Review committee description for changes, if needed: Various changes were made to the Membership Committee description.

BHC moved to approve the corrections as discussed. LT seconded. All in favor. There was no further discussion and motion carried unanimously. DT will compile the changes into a new proposed Membership Committee Description for final review and approval before sending to E-Board.

3.) Updates:

A. Current membership enrollment – MW reported that the Secretary of State has a list of all clerks. She can see those town clerks who are not members. Those are the ones to whom we should reach out. MW explained the various challenges with the new website.

B. Overdue balances – Michelle reported she will contact Sara Haskins and seek out video conferencing for more training as she is having difficulty with finding those members who have not paid.

C. Star Chapter Update – Discussion was had regarding adding features to the website that would make it easier to identify new members among other items. Further discussion was tabled.

D. *Silver/Gold Members Update*- No update at this time.

E. *Letter to Selectboard – Assign* - BHC will review and revise the Selectboard Letter as needed and present same at the February 26, 2024 meeting. BHC and MW will work together to see which towns need to be approached.

F. *Conference Presences* – No update at this time.

G. *Membership Join Website page* – <https://vmcta.org/join>

H. *Membership Video* – No update at this time.

5.) New Business

- *Website changes* – Members should add new pics for website. BHC made a motion to have MW update the membership committee profiles. LT seconded. All in favor. There was no further discussion and motion carried unanimously.
- *Membership flyer* – LT will compile the additions and deletions into a new proposed flyer for final review and approval to present at the February 26, 2024 meeting.
- *General Duties* – tabled.
- *Listserv Etiquette* – tabled.
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- VMCTA E-mail Listserv – BHC moved to appoint Michelle Warren as VMCTA Listserv coordinator. LT seconded. All in favor. There was no further discussion and motion carried unanimously.

6.) Other Business:

- DT reported that Associates are being handled by its own committee.

7.) **Next Meeting Dates:** February 26, 2024 at 11:00 a.m

8.) **ADJOURN:** A motion was made to adjourn the meeting at 11:50 am. { BHC /LT } There was no discussion and motion carried unanimously.

Received and filed by:

Deb Tanguay
Chairwoman, VMCTA Membership Committee

Peggy Neisner
Committee Clerk