

**WASHINGTON AND LAMOILLE COUNTY CLERKS & TREASURERS
MEETING**

January 24, 2013

StoneGrill Restaurant and Pub, Morrisville

1. Social Time 5:30 – 5:45 p.m.
2. Dinner 5:45 – 6:45 p.m.
3. Meeting Agenda: 6:45 p.m.
 - A. Call to order
 - B. Election of Officers
 - C. Approve minutes of February 2, 2012 and October 24, 2012
 - D. Treasurer's Report
 - E. Guest Speaker: Judy Descoteaux, Vermont Department of Taxes
 - F. Other business
 - G. Adjourn

PRESENT

The Washington and Lamoille County Clerk's & Treasurer's Meeting was held on January 24, 2013. The following members were in attendance: Donna Fitch and Judith Robert (Calais), Dawn Slayton, Kim Moulton and Monita Neill (Hyde Park), Mitzi Fleming and Mary Ann Wilson (Morristown), Carol Rogstad-Meunier and Diana Peduzzi (Woodbury), Carol Dawes (Barre City) and Jennifer Peterson (Waitsfield). Also in attendance: Judy Descoteaux, Vermont Department of Taxes.

Secretary Jennifer Peterson called the meeting to order at 6:35 p.m.

ELECTION OF OFFICERS

Jennifer Peterson made a motion to elect Carol Dawes as Chair, and the motion was seconded. Carol Dawes was elected Chair by unanimous vote.

Carol Dawes made a motion to elect Donna Fitch as Secretary, and the motion was seconded. Donna Fitch was elected Secretary by unanimous vote.

Diana Peduzzi made a motion to elect Bobbi Brimblecombe as Treasurer, and the motion was seconded. Bobbi Brimblecombe was elected Treasurer by unanimous vote.

There was discussion about whether a Vice Chair should be elected. It was decided by those present that a Vice Chair position was not necessary at this time.

MINUTES

Mary Ann Wilson made a motion to approve the minutes of the February 2, 2012 meeting, and the motion was seconded. The motion to approve the minutes passed.

Mary Ann Wilson made a motion to approve the minutes of the October 24, 2012 meeting, and the motion was seconded. The motion to approve the minutes passed.

TREASURER'S REPORT

Bobbi Brimblecombe was not present and, therefore, unavailable to provide the Treasurer's Report.

GUEST

Guest speaker, Judy Descoteaux, from the Department of Taxes distributed the new Form HS-122, the Homestead Declaration and Property Tax Adjustment Claim. She also handed out a packet that will be distributed to Listers around the state to help answer questions regarding the law requiring an annual submission of the HS-122 by full-time residents.

Judy said that the deadline to submit an HS-122 is still April 15, but late submissions will now be accepted until October 15. Judy explained that state payment downloads from the Tax Department will still come to Towns in July; however, the second download will come in November rather than September. Towns still have the option of whether or not to charge late filers a penalty of either 3% or 8%.

Judy mentioned that Clerks and Treasurers are welcome to call her with questions directly at 828-6813 but asked that we do not hand out her phone number to the general public unless we are dealing with someone who might have trouble navigating the Tax Department automated phone system.

OTHER BUSINESS

Carol Dawes tried to get an idea how frequently the group would like to meet. It was decided that monthly would be difficult and that the next meeting is tentatively scheduled to late March possibly in Barre. More information will be forthcoming.

Ideas for future guest speakers including a legislative representative for VMCTA and/or a legislator.

ADJOURN

A motion was made and seconded to adjourn the meeting. The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Jennifer Peterson
Secretary