

To be approved at next meeting

MINUTES - DRAFT
Washington & Lamoille County Clerks & Treasurers Association
Thursday, April 25, 2019
The Steak House Restaurant, Berlin VT

5:30 PM – social time, 6:00 PM dinner

Attendance: Carol Dawes (Barre City), Donna Kelty (Barre Town), Bobbi Brimblecomb (Marshfield), Alberta Miller (Hardwick), Tonia Gray (Hardwick), David Specht (Duxbury), Maureen Harvey (Duxbury), Mark Schilling (Cambridge), Teresa Hoadley (Stowe), Barbara Brooke (Greensboro), Kim Greaves (Greensboro), Sara Haskins (Morristown), Rosie Laquerre (East Montpelier), Barbara Graham (Williamstown), Tammy Legacy (Roxbury), Mitzi Fleming (Morristown), Elizabeth Chase (Morristown), Lisa Walker (Stowe), Charlene Walker (Stowe), and Cathy Mander-Adams (Belvidere).

Meeting called to order at 7:15 PM by Carol Dawes.

Approval of minutes from October 25, 2018 meeting Minutes were approved as presented on motion of Tammy Legacy, seconded by Donna Kelty. Motion carried.

Treasurer's Report and membership update Treasurer Bobbi Brimblecombe distributed the financial report, showing \$150 in dues collected during calendar year 2018, and \$49.71 in expenses. The account balance is \$1,037.43. Dues for calendar year 2019 are now due. \$10 per municipality. The treasurer's report was accepted on motion of Rosie Laquerre, seconded by Cathy Mander-Adams. Motion carried.

Select program and location for July 25, 2019 meeting We will meet on Thursday, July 25th in the Morristown area; either in the town offices or outside at a picnic area. Dinner will be pot luck. We will invite one of our Property Valuation and Review district advisors will be invited as our guest, and we'll grill them on all things related to PVR, property taxes, homestead declarations, property adjustment payments, and the RFP for new grand list software. Information on the exact location will be sent out as we get nearer to the date.

Program: Addressing Problem Clients and Customers in Crisis Kirk Postlewaite from Washington County Mental Health led us through a discussion on dealing with problem clients and customers in crisis. We talked about de-escalation, staying calm, letting people vent in a safe environment, and resources available to both you and your customers. Kirk distributed contact cards for WCMH screeners, text crisis line information, and WCMH survivor's guides, which list all sorts of resources and contact information. Kirk suggested keeping communications simple and precise, and offering validation. It was mentioned that both Council on Aging and Capstone Community Action are good resources for assistance and wellness checks. WCMH offers free trainings, and Kirk will provide us with information about the trainings, and opportunities in other counties.

Upcoming meeting schedule (3rd Thursdays) – locations and topics to be announced:
July 25, 2019 – Morristown area. PVR district advisor to talk about all things grand list/taxes related.
October 24, 2019
January 23, 2020

Respectfully submitted,

Carol Dawes, Barre City Clerk/Treasurer