

DRAFT to be approved at next meeting

**Washington and Lamoille County Clerks and Treasurers Meeting  
The Steak House, Berlin  
August 31, 2017**

**Call to Order**

Carol Dawes called the meeting to order at 7:00 pm. She noted this group hasn't met since July 2015, as attendance at meetings had dropped to single digits. The hope is to use this evening's meeting for reorganization, and to set a regular schedule for future meetings.

**Present**

Carol Dawes (Barre City), Bobbi Brimblecombe (Marshfield), Rosemary Morse (Berlin), Tammy Legacy (Roxbury), Patti Lewis (Fayston), Dayna Lisaius (Warren), Dawn Slayton (Hyde Park), Kimberly Moulton (Hyde Park), Kristan Langois (Hyde Park), Mitzi Fleming (Morristown), Elizabeth Chase (Morristown), Sara Haskins (Morristown), Judy Robert (Calais), Diana Peduzzi (Woodbury), Rosemary Audibert (Johnson), Jan Perkins (Johnson), Cathy Mander-Adams (Belvidere), and Mark Shilling (Cambridge).

**Officers**

Carol reviewed the officers elected in 2014, which was the last time elections were held:

- Chair: Carol Dawes
- Vice Chair/Programs: Sara Haskins
- Treasurer: Bobbi Brimblecombe
- Secretary: Donna Fitch

Bobbi made the motion to nominate Carol as chair, seconded by Diana. **Motion carried.**

Cathy made the motion to nominate Sara as vice chair/programs and to nominate Bobbi as treasurer, seconded by Diana. **Motion carried.**

Tammy made the motion to nominate Judy as secretary, seconded by Cathy. **Motion carried.**

**Treasurers Report**

We reviewed the P&L and balance sheet. Bobbi reported there has been no financial activity since the last meeting in July 2015. Total in the account is \$862.14. Expenses are mostly related to paying for meals for speakers and presenters.

There was a discussion on dues, and it was agreed to hold dues at \$10/municipality. The dues year will run January – December, and Bobbi will prepare a dues invoice to be sent out in the near future.

**Meeting Schedule**

It was agreed we will meet four times a year, in January, April, July and October, on the 4<sup>th</sup> Thursdays of those months. The next meeting will be Thursday, October 26<sup>th</sup>. We will alternate meeting locations between Washington and Lamoille Counties, and the October meeting will be at the Charlmont Restaurant in Morrisville. Cocktail time will start at 5:30 PM, with dinner being ordered/served at 6PM, followed by the program or speaker at 7PM.

There was discussion about meeting alternatives including pot luck or brown bag lunches or dinners at a clerk's or treasurer's office, and possible social gatherings at the summer meeting.

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**Programs**

The following program or speaker ideas were shared:

- Vital records – changes in the law going into effect July 1, 2018
- Records Retention – invite Megan Wheaton-Book from VSARA to be our speaker
- Ideas/thoughts/input for legislative agendas:
  - Recordings/UCCs/clarifying mobile home statutes
  - Fees
  - Elections
  - Clean water legislation impact on clerks & treasurers
- Public records requests
- Abatements and property tax assessment appeals
- Delinquent taxes/tax sales

Due to the pending vital records changes, we're interested in having that presentation at the October meeting, if possible, with the records retention program as a second choice. It was suggested we could alternate between clerk-specific and treasurer-specific programs.

**Other**

Carol reminded everyone of the Vermont Municipal Clerks and Treasurers Association (VMCTA) annual conference and meeting at Killington on September 18-19.

There was a general Q&A period on a number of different topics including public records requests, mailing tax bills, and escrowed tax sale funds.

The meeting adjourned at 8:20 PM.

Respectfully submitted,

Carol Dawes, chair