

VERMONT MUNICIPAL CLERKS' AND TREASURERS' ASSOCIATION
COMMITTEE DESCRIPTION

WEB SITE COMMITTEE

Purpose

To maintain the VMCTA Web Site.

Committee Members

The Web Site Committee shall consist of three members, appointed by the President.

General Duties

The Committee shall be responsible for maintaining and posting information on the Association's Web site. The Committee shall establish maintenance procedures and style guidelines and maintain a detailed user manual. The Committee has the authority to provide administrative access to specific pages to Committee Chairs, or other designated VMCTA members in order to post information on those specific pages of the Web site.

The Committee has the authority to solicit sponsorship of the Web site. It will annually review sponsorship fees and make recommendation to the Board for approval.